

## Appendix B. Code of Ethics

- Diocesan personnel will strive to exhibit the highest Christian ethical standards and personal integrity in their day-to-day work and personal lives, supporting the teachings, disciplines and traditions of the Catholic Church.
  - Diocesan personnel shall strive to conduct themselves in a professional and respectful manner in both church and work environments avoiding any flagrant or public misconduct.
  - Diocesan personnel will provide a professional work environment that is free from physical, psychological, written, or verbal abuse.
  - Diocesan personnel will respect the integrity of all individuals and protect the confidentiality and privacy of all information to which they have access to.
  - Diocesan personnel will not take unfair advantage of a pastoral relationship for their own benefit.
  - Diocesan personnel will not physically, sexually or emotionally abuse anyone.
  - Diocesan personnel will not neglect a minor or vulnerable adult who is in their care.
  - Diocesan personnel will share concerns about inappropriate behavior with their pastor/parish coordinator, their administrator, their principal, or in cases where the behavior directly involves these people, with one of the Chancellors.
  - Diocesan personnel will report any suspected abuse or neglect of a minor or vulnerable adult (except for information obtained in confession or "Privileged Communications" as described in **Section V-D-5**) to one of the Chancellors.
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## Acknowledgement

I hereby acknowledge receipt of the Policies on Ethics and Integrity in Ministry adopted by the Diocese of Portland and effective July 1, 2003. I voluntarily agree to abide by these policies and conduct myself in complete accordance with them.

Please Print

Date \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_

Signature \_\_\_\_\_

Name of Parish, School or Other \_\_\_\_\_

City \_\_\_\_\_

**(Please return signed form to Diocese of Portland – PO Box 11559 – Portland, ME 04104-7559 – Attention: VIRTUS Coordinator)**